

## DOWNTOWN ARTISTS' CO-OP USE OF FACILITIES AGREEMENT

\_\_\_\_\_ submits this request for use of the Downtown Artists' Co-op Gallery, located at 96 Franklin Street in Clarksville, Tennessee on the date \_\_\_\_\_ from the hours of \_\_\_\_\_ to \_\_\_\_\_ for the purpose of \_\_\_\_\_.

The estimated number of people attending the event is \_\_\_\_\_.

The requesting party agrees to the following conditions for use of the Gallery space:

1. The fee for use of the gallery is \$100 per 2 hour event, \$200 per 4 hour event, payable in advance.
2. The User will also pay a refundable \$100 damage deposit.
3. Access shall be limited to the public gallery space.
4. The User agrees to be responsible for leaving the facility clean and free from trash.
5. The User agrees to furnish all supplies needed for the event.
6. The User agrees to cover the cost of any damage incurred during the event.
7. The User agrees not to hold the DAC responsible for any injury incurred during the event.
8. A representative of the User must be remain after the event to do a walk-through inspection with a representative of the DAC.

Signature of responsible party constitutes agreement to the conditions of use.

Responsible Party Signature \_\_\_\_\_  
Address of Responsible Party \_\_\_\_\_  
Telephone Number \_\_\_\_\_  
Date of Request \_\_\_\_\_

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The request for use of facilities is:

- Approved  
 Not Approved

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Signature, Downtown Artists' Co-op Gallery Manager

Date \_\_\_\_\_